

The District Budget Steering Committee met on September 19, 2023 at 6:00pm at the Arzell Ball Center, 410 South Greenville Avenue, Richardson, Texas 75081, with the following present: Tabitha Branum, Superintendent; Mike Jasso, Chief of Staff; Sandra Hayes, Assistant Superintendent of Operations; David Pate, Assistant Superintendent of Finances and Support Services; Melissa Heller, Assistant Superintendent of Strategy and Engagement; Matthew Gibbins, Assistant Superintendent of Administrative Services; Leticia McGowan, Assistant Superintendent of General Counsel; Kristin Leeper, Assistant Superintendent of Teaching and Learning; Chris Goodson, Assistant Superintendent of Human Resources; Henry Hall, Assistant Superintendent of Technology; James Watson, Senior Executive Director of Operations; Mike Evans, Area Superintendent of Richardson High LC; Peggy Dillon, Area Superintendent of Pearce LC; Lorie Squalls, Area Superintendent of Berkner LC; Jennie Bates, Area Superintendent of Pearce LC; Elizabeth Swaner, Executive Director of Advanced Learning; Misty Wilson, Executive Director of Richardson High LC; Nancy Kinzie, Executive Director of Pearce LC; Abbi Wreyford, Director of Compensation; Kimberly Chappell, Executive Director of Finance; Edi Truong, Director of Budget; Anthony Le, Director of Accounting; Scott Sellers, Executive Director of Transportation; as well as the following committee members: Melissa Andreani, Chanda Ash, Matt Ballard, Sarah Barker, Euan Blackman, Lauren Bolack, Carrie Breedlove, Chris Brown, Katie Brugger, Terri Chatman, Socrates Costa, Sheridan Dixon, Whitney DuBroc, Josh Fortney, Bryson Graves, Ginger Greenberg, Mark Holmes, Thomas Howery, Whitney Hurwitz, Alaina Johnson, Alexandra Joshi-Imre, Kimberly Kindred, Jenny King, Le Korte, Jay Kreuzsch, Woot Lervisit, Nosayba Mahmoud, Mariama Maiga, Stephanie Miller, Steve Mitchell, John Monroe, Robin Pampillonia-Hunt, Charles Rothermel, John Torres, G. Scott Waddell, Mechelle Wahlberg.

The Community Budget Steering Committee members were divided into sub-committees which include the following: Facility Utilization, Staffing and Compensation, Central Administration, and Revenue Generation.

Mrs. Sandra Hayes and Mike Jasso welcomed committee members and facilitated the Facility Utilization Sub-Committee. Facility Utilization Sub-Committee will review current facility utilization and make recommendations related to improving facility utilization. Information of the age of buildings, capacity, and current enrollment were presented and discussed.

Dr. Christopher Goodson and Dr. Kristin Leeper greeted committee members and facilitated the Staffing and Compensation Sub-committee. The Staffing and Compensation Sub-Committee will evaluate current campus and central staffing ratios and compensation schedules and make recommendations related to appropriate staffing levels. Staffing benchmark data and staffing study results were provided to the committee.

Dr. Melissa Heller and Henry Hall welcomed committee members and facilitated the Revenue Generation Sub-Committee. The Revenue Generations Sub-Committee will evaluate opportunities for increasing revenue and make recommendations to increase revenue. Additional budget information was provided. Local, state, and federal revenue accounts were presented from 2021-2022 school year. Current revenue was reviewed and options on how to increase revenue were discussed.

Dr. Matthew Gibbins and Leticia McGowan greeted committee members and facilitated the Central Administration Sub-Committee. The sub-committee will evaluate staffing and expenditures and make recommendations related to reducing departmental costs. The districts organizational chart was explained. Central Administration department expenditures were

reviewed. Fiscal years 2021, 2022, and 2023 general fund expenditures by location handouts were provided and discussed among committee members.

Committee members will continue to work in their sub-committee groups at the next meeting, on October 17, 2023.

The meeting was adjourned at 8:00p.m.