**BOARD OF TRUSTEES**
**Richardson Independent School District**
**Richardson, Texas**

**Date:** August 6, 2026

**Division:** Operations

**Submitted by:** Mike Jasso, Assistant Superintendent-Operations

# ACTION ITEM

**TOPIC:**

Approval of the formal charter and resolution establishing the bond 2025 Citizens' Bond Oversight Committee.

**BACKGROUND INFORMATION:**

Following the successful passage of the Richardson Independent School District (RISD) Bond 2025 program, the Board of Trustees is establishing the district's first-ever Citizens' Bond Oversight Committee (CBOC). The CBOC will serve as a Board-appointed independent advisory body tasked with providing fiscal stewardship, transparency, and public accountability. The committee will monitor the progress of voter-approved propositions to ensure bond proceeds are spent exactly as described to voters, track project timelines and budgets, and provide an annual independent report to the Board of Trustees.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees approve the formal resolution and governing charter establishing the Bond 2025 Citizens' Bond Oversight Committee (CBOC) as presented below.

# RESOLUTION AND CHARTER OF THE CITIZENS' BOND OVERSIGHT COMMITTEE FOR BOND 2025

**WHEREAS**, the Board of Trustees of the Richardson Independent School District ("District") successfully placed before the voters a capital bond construction and technology program on November 3, 2025 ("Bond 2025"); and

**WHEREAS**, the voters of the District approved the propositions put forth in Bond 2025, authorizing the issuance of general obligation bonds to finance critical facility expansions, mechanical, electrical, and plumbing (MEP) infrastructure upgrades, safety and security enhancements, and instructional technology modernization; and

**WHEREAS**, the Board of Trustees values strict fiscal stewardship, community transparency, and absolute accountability regarding the expenditure of public tax dollars; and

**WHEREAS**, the Board of Trustees desires to establish an independent, volunteer citizen advisory body to monitor and report on the progress and financial integrity of the Bond 2025 program;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE RICHARDSON INDEPENDENT SCHOOL DISTRICT THAT**:
The Richardson Independent School District Citizens' Bond Oversight Committee ("CBOC" or "Committee") is hereby established and shall operate in strict accordance with the following Charter provisions:

## SECTION 1: PURPOSE AND SCOPE

The CBOC is established as a Board-appointed, independent advisory body representing the community. The primary purpose of the Committee is to monitor, review, and inform the public concerning the expenditures and operational progress of all voter-approved Bond 2025 propositions.

The CBOC shall serve a monitoring and reporting function to ensure that:

1. Bond proceeds are expended solely for the purposes, projects, and structural scopes described to voters in the official Bond 2025 ballot language.
2. Bond projects are progressing within reasonable timelines, established project budgets, and fiscal guidelines.
3. Annual reporting is delivered directly to the Board of Trustees and the broader community detailing the operational status and alignment of all expenditures.

## SECTION 2: ADVISORY LIMITATIONS (COMMITTEE JURISDICTION)

The CBOC is strictly an advisory and monitoring body. To ensure proper separation of oversight and administrative duties, the Committee has no operational, management, or decision-making authority.

The scope of the Committee excludes the following items, which remain the sole statutory and operational responsibility of District administration and the Board of Trustees:

- Approval of construction contracts, purchase orders, or vendor selections.
- Selection, hiring, or management of architectural partners, engineering firms, or general contractors.
- Review or determination of design, aesthetics, or material selections (e.g., paint colors, building layouts, or specific equipment brands).
- Adjustments to District staffing, salaries, or employee compensation funded through operational mechanisms.
- Authorization or execution of project budget reallocations or amendment of ballot language scopes.

## SECTION 3: SOURCING, ROSTER COMPOSITION, AND SELECTION MECHANISMS

3.1 Committee Sourcing and Multi-Part Roster Structure:

To preserve institutional memory and maintain strong public accountability, the CBOC shall utilize a 15-member multi-part composition model as follows:

- Bond 2025 Steering Committee Alumni (5 Seats): Five (5) seats allocated to interested community members who previously served on the *Bond 2025 Steering Committee*.
- Community Budget Steering Committee Alumni (5 Seats): Five (5) seats allocated to interested community members who previously served on the *Community Budget Steering Committee*.
- At-Large Functional & Technical Experts (5 Seats): Five (5) seats allocated to general community members who did not serve on either steering committee. These seats shall be utilized to intentionally secure technical monitoring credentials matching the district's operational footprint.

3.2 Selection Methodology for Interested Applicants:

- 3.2.1 Core Steering Committee Selection (Random Lottery): From the formal Expressions of Interest (EOI) submitted by eligible alumni of the *Bond 2025 Steering Committee* and the *Community Budget Steering Committee*, final selection for these ten (10) core seats shall be determined via a random drawing (lottery) conducted by District administrative staff.
- 3.2.2 At-Large Selection (Qualification-Gated Functional Lottery): Selection for the five (5) At-Large seats shall be determined via a random drawing across five (5) operational discipline pools. To enter a drawing pool, an applicant must satisfy two mandatory prerequisites: (a) zero active vendor conflicts of interest, and (b) holding an active professional credential (PE, AIA, CPA, PMP/CCM, CPP/CISSP) OR demonstrating 5+ years of direct operational experience in a relevant field. Verified applicants shall be grouped into the following functional pools, with one (1) primary seat:
    1. *Pool A: Facilities Services, MEP Engineering & Capital Construction*
    2. *Pool B: Capital Budgeting, Finance & Fiscal Audit*
    3. *Pool C: Physical Safety, Security & IT Infrastructure*

4. *Pool D: Curriculum and Instruction*
5. *Pool E: General Operational Management & Business Leadership*

3.3 Conflict of Interest Disqualification:

Prior to final seating or inclusion in any selection lottery, all prospective members must clear an administrative conflict of interest review. No individual shall be eligible to serve if they, or an immediate family member, possess a financial interest, commercial tie, or active contractual relationship with any District vendor, general contractor, architectural partner, or engineering firm engaged in Bond 2025 projects.

3.4 Term Staggering and Mid-Term Vacancies:

- 3.4.1 Initial Stagger Mechanism: Upon inception, the 15 appointed members shall be divided into two classes via a random draw to establish a rolling two-year term cycle:
  - *Class I (7 Seats):* Appointed to an initial one-year term, concluding in August 2027. All subsequent appointments shall carry a standard two-year term.
  - *Class II (8 Seats):* Appointed to a standard two-year term, concluding in August 2028.
- 3.4.2 Vacancies: Mid-term vacancies in Steering Committee seats shall be refilled by drawing from the pool generated during the initial random drawing for that respective steering body. Vacancies in At-Large seats shall be refilled using the designated functional alternate drawn under Section 3.2.2.

3.5 Attendance, Participation, and Vacancy Thresholds:

- 3.5.1 Attendance Requirements: A committee member shall be considered "absent" if they are not present for initial roll call or do not sign the official attendance sheet maintained by district administrative support staff.
- 3.5.2 Unexcused Absences: An absence shall be considered unexcused unless the member provides written or electronic notice to the Assistant Superintendent – Operations at least twenty-four (24) hours prior to the scheduled meeting, detailing extenuating circumstances.
- 3.5.3 Thresholds for Removal: A member's position on the CBOC shall be deemed vacant if:
  - The member accrues two (2) consecutive unexcused absences from regularly scheduled quarterly meetings.
  - The member fails to attend at least 50% of all meetings within a rolling twelve-month period.

## SECTION 4: OPERATIONAL RULES AND DISTRICT STANDARDS

4.1 Proposition Siloing: Bond 2025 proceeds must be tracked in structural isolation based on individual ballot propositions. District administration will maintain distinct financial silos for each proposition.

4.2 Technical Support and Ex-Officio Roles: Permanent ex-officio attendance shall include the Assistant Superintendent for Operations, the Assistant Superintendent for Finance and Business Services, the Senior Executive Director of Operations, and the Executive Director for Facilities Planning, Design, and Construction. Departmental leaders from other central departments tied to Bond 2025 propositions shall attend meetings, present updates and provide specialized information as requested.

4.3 Transparency: All reports reviewed by the CBOC, alongside official meeting minutes, shall be published to the RISD Bond 2025 website.

4.4 Reporting Schedule: The CBOC shall meet quarterly and compile an annual independent status report delivered directly to the full Board of Trustees during a public meeting.

**SECTION 5: AMENDMENT AND DISSOLUTION**

This Charter may be amended at any time by a majority vote of the Board of Trustees. The CBOC shall automatically dissolve upon complete expenditure of all voter-approved Bond 2025 funds and submission of the final closeout report.

**PASSED, APPROVED, AND ADOPTED this 6th day of August, 2026**.

BY:

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Chris Poteet
President, Board of Trustees
Richardson Independent School District

ATTEST BY:

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Vanessa Pacheco
Secretary, Board of Trustees
Richardson Independent School District