



Library & Information Technology

Library Materials Challenge Form

Under Texas Education Code (TEC) §33.027, a parent, district employee, or person residing in a school district may submit a written challenge to any library material in a school's library catalog. To submit a written challenge, an eligible individual must complete and submit the Library Materials Challenge Form. In accordance with TEC §33.027, an individual completing the form must identify how the challenged library material violates library standards adopted by the Texas State Library and Archive Commission (TSLAC).

Upon receipt of a Library Materials Challenge Form:

- The District will submit a copy of the form to the School Library Advisory Council (SLAC), no later than the fifth day after the written challenge is received.
- The SLAC must make a recommendation for action no later than the 90th day after the council receives the challenge.
- The Richardson ISD's Board of Trustees will take action on the written challenge at the first open meeting held after the SLAC has made a recommendation regarding the challenge.
- The District will prohibit student access to challenged library material until the District takes action in response to the challenge.

An individual may submit an appeal to the Board of Trustees regarding Richardson ISD's response to a written challenge. The Board of Trustees must take action on an appeal at the first open meeting held after the appeal is filed.

Name: _____ Date: _____

Email: _____ Phone: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

District/Charter School: _____

Campus: _____

Select all the following that apply:

- ☐ Parent/guardian of student enrolled in Richardson ISD
- ☐ District employee
- ☐ District resident

Library Materials Challenge Form Instructions

1. Part I: Enter the title of the text, author, ISBN (if known), and how the challenged library material violates the TSLAC standards.
2. Part II: Follow the school district's instructions for submitting the Library Materials Challenge Form.

Library Materials Challenge Form, page 2

Part I: In the space below or in a separate attachment, provide the title of the text, author, ISBN (if known), and how the challenged library material violates the TSLAC standards. If submitting a separate attachment, please indicate below that there is an attachment.

Part II: Submitting the Library Materials Challenge Form

The completed form can be hand-delivered to the Richardson ISD Administration Building at 400 S. Greenville Avenue, Richardson, Texas, 75080.

Contact Information
Alejandra Isais
Director of Library and Information Technology
Alejandra.isais@risd.org
<https://web.risd.org/libraryit/>

For District Use Only:

Received by: _____ Date Received: _____
