



RICHARDSON INDEPENDENT SCHOOL DISTRICT

EVERY CHILD. EVERY TEACHER. EVERY LEADER. EVERY DAY.

Risk Management

Request for Sealed Proposal #26-388 Property Insurance

The Richardson Independent School District (RISD) is soliciting requests for sealed proposals (RFSP) for Property Insurance as per specifications stated in this solicitation document.

RFSP documents, plans, and specifications may be examined at the office of Marsh & McLennan Agency LLC Company, 5080 Spectrum Drive, Suite 900E, Addison, TX 75001. For further information or to pick up the proposal documents, call or email Rachel Becerra, (469) 232-2172, Rachel.Becerra@marshmma.com. Reference RISD RFSP #26-388 Property Insurance.

All questions regarding proposals must be submitted in writing no later than close of business Monday, October 19, 2026, to Rachel Becerra at Rachel.Becerra@marshmma.com.

Receipt Deadline: RISD must receive all proposals no later than **09:00, AM, CT, November 13, 2026**. Proposals will be publicly opened at 09:30, AM, CT the same day. **Late proposals and faxed proposals will not be accepted.**

Sealed proposals must be submitted in an envelope/box marked on the outside with the proposer's name, address and proposal number RFSP #26-388.

Please submit proposals to: Marsh & McLennan Agency LLC Company
5080 Spectrum Drive, Suite 900E
Addison, Texas 75001
Attn: Rachel Becerra

Delivery Method: Proposals must be submitted in sufficient time to be received and time-stamped at the above location on or before the published date and time shown on the RFSP. Richardson Independent School District/ Marsh & McLennan Agency LLC Company, will not be responsible for delivering mail from the post office. **FAX and emailed quotations will not be accepted.** The Request for Sealed Proposal (RFSP) name and number must be identified on the outside envelope being delivered (i.e. Federal Express, UPS, US Postal Service or Hand Delivery.)

Request for Sealed Proposal Number and Format: Proposers must submit one (1) original proposal, (1) copy of the proposal, and (1) electronic copy of the proposal (ex: Flash Drive, CD). All items must be sealed.

RISD's contact for this proposal is Melody Greig (Melody.Greig@risd.org). Contact between responders or potential responders and user departments during the RFSP process or evaluation process is prohibited. Any attempt by a responder or potential responder to contact the departments will result in disqualification.