



Richardson ISD Student Cell phone Guidelines (Non-Yondr Campuses)

To promote the best possible learning and social environment in Richardson ISD, students will not use their cell phones/air pods during the school day, unless provided permission from an authorized district employee during the instructional day. The intent of the cell phone policy is to establish a cell phone/air pod free environment and avoid cell phones/air pods distracting from learning as well as causing a loss of instructional time.

Statement of Expectations

Campus administrators will state expectations clearly and reinforce the importance of maintaining a cell phone/air pod free environment at the beginning of the year. Administrators will monitor cell phone/air pod violations to inform the need for reinforcement and support. Also, any headphone usage will occur based on the approval and expectations set by individual classroom teachers. RISD's continued focus will be on the mitigation of educational distractions precipitated by the use of cell phones/air pods during instructional time.

Consequences

If a student uses their cell phone/air pods during the school instructional day without the explicit permission of an authorized district employee, it will result in the confiscation of the cell phone/air pods and adherence to the following graduated offenses stated below. Authorized district employees who will be responsible for cell phone/air pod confiscation will include: administrators and teachers.

<u>1st Offense</u>	<ul style="list-style-type: none"> ● Phone will be kept in the assistant principal's office for the day, parent/guardian is contacted. ● Parent/guardian <u>MUST</u> pick up cell phone (no students will be allowed to retrieve their phone) ● Warning to student and parent/guardian about additional consequences that will happen for non-compliance of cell phone-free environment. ● Offense noted on Focus with cell phone violation action code chosen.
<u>2nd Offense</u>	<ul style="list-style-type: none"> ● Phone will be kept in the assistant principal's office for the day, parent/guardian is contacted. ● Parent/guardian <u>MUST</u> pick up cell phone (no students will be allowed to retrieve their phone). ● Student assigned school detention. ● Offense noted on Focus with cell phone violation action code chosen.
<u>3rd Offense</u>	<ul style="list-style-type: none"> ● Phone will be kept in the assistant principal's office for the day, parent/guardian is contacted. ● Parent/guardian <u>MUST</u> pick up cell phone (no students will be allowed to retrieve their phone) ● Offense noted on Focus with cell phone violation action code chosen. ● Student assigned 1 day of ISS.



Student Services

<p><u>4th Offense</u></p>	<ul style="list-style-type: none">• Phone will be kept in the assistant principal's office for the day.• Parent/guardian <u>MUST</u> pick up cell phone (no students will be allowed to retrieve their phone).• In-person meeting scheduled with parent/guardian.• Offense noted on Focus with cell phone violation action code chosen.• Student assigned 1-3 days of ISS.
<p><u>5th Offense</u></p>	<ul style="list-style-type: none">• Phone will be kept in the assistant principal's office for the day, parent/guardian is contacted.• Warning to parent/guardian that the creation of a cell phone plan may be created for the student.• Parent/guardian <u>MUST</u> pick up cell phone (no students will be allowed to retrieve their phone).• Offense noted on Focus with cell phone violation action code chosen.• Student assigned 3 days of ISS.
<p><u>6th Offense and beyond</u></p>	<ul style="list-style-type: none">• Violations of the cell phone policy beyond the fifth offense may result in the assignment of out-of-school suspension.• Creation of a cell phone plan for student.• Parent/guardian <u>MUST</u> pick up cell phone (no students will be allowed to retrieve their phone).