

Richardson ISD Student Cell Phone Guidelines for Schools Using Yondr Pouches

To promote the best possible learning and social environment in Richardson ISD, students will not use their phones/air pods during the school day. Every student will be assigned a personal Yondr Pouch with a name, similar to your assignment of a Chromebook. Just like with your computer, you are expected to bring your Yondr bag every day and return it in good shape at the end of the year.

Statement of Expectations

Campus administrators will state expectations clearly and reinforce the importance of maintaining a cell phone-free environment at the beginning of the year. Administrators will monitor cell phone violations to inform the need for reinforcement and support. Also, any headgear usage will occur based on the approval and expectations set by individual classroom teachers. RISD's continued focus will be on the mitigation of educational distractions precipitated by the use of cell phones/air pods during instructional time.

Process for Bag Use

Start of School Day:

- 1) Prior to entering the building, turn your phone off.
- 2) Upon entering the building, place all phones/airpods in your Yondr Pouch.
- 3) Once your phone/airpods are inside the pouch, securely close it using the locking base, and store it in your backpack.
- 4) You are responsible for getting to class on-time with a secured pouch.

During School Day:

- 1) Keep your phone/air pods inside your Yondr Pouch for the duration of the school day.
- 2) If you leave campus for an appointment, unlock your bag in the main office and proceed to leave the building. Upon re-entry, you must relock your bag in the main office.
- 3) You may not access your phone/air pods during the school day anywhere on campus.

End of School Day:

1. When your school day ends, unlock your pouch using an unlocking base.
2. Remove your phone/air pods from your pouch.
3. Securely close your empty pouch and place it in your backpack for the next day. It is your responsibility to keep up with your pouch.
4. Students are free to use their phones/air pods once you leave campus.

Violations

Each of the following violations will result in the student's phone/airpods and/or pouch being confiscated by school staff.



1. Physical damage to the pouch in an attempt to circumvent its intended purpose. (Ex: inappropriate markings, holes, bent pin, stripped lock, etc.). Follow SCOC for stealing or any other Level 2 offense.
2. Persistent losing or forgetting the pouch
3. Damaging or taking someone else's pouch.
4. Using a phone anywhere on campus during school hours.

Consequences

If a student's phone/air pods are visible at all during the day (a student is found using their phone/air pods, a phone or air pods are not in a Yondr pouch, etc.):

See chart below for progression of being in violation of a cell phone/air pods free environment:

<u>Damaged pouch immediate consequence</u>	<ul style="list-style-type: none"> ● Parent/guardian contacted. ● After-school detention within the same school week and repeated violations of this nature may result in out of school suspension and a cell phone plan.
<u>1st Offense</u>	<ul style="list-style-type: none"> ● Phone will be kept in the assistant principal's office for the day, parent/guardian is contacted. ● Parent MUST pick up cell phone (no students will be allowed to retrieve their phone). ● Warning to student and parent/guardian about additional consequences that will happen for non-compliance of cell phone-free environment. ● Offense noted on Focus with cell phone violation action code chosen.
<u>2nd Offense</u>	<ul style="list-style-type: none"> ● Phone will be kept in the assistant principal's office for the day, parent is contacted. ● Parent MUST pick up cell phone (no students will be allowed to retrieve their phone). ● Offense noted on Focus with cell phone violation action code chosen. ● Student assigned school detention.
<u>3rd Offense</u>	<ul style="list-style-type: none"> ● Phone will be kept in the assistant principal's office for the day, parent/guardian is contacted. ● Parent/Guardian MUST pick up cell phone (no students will be allowed to retrieve their phone). ● Offense noted on Focus with cell phone violation action code chosen. ● Student assigned 1 day of ISS.
<u>4th Offense</u>	<ul style="list-style-type: none"> ● Phone will be kept in the assistant principal's office for the day. ● Parent/Guardian MUST pick up cell phone (no students will be allowed to retrieve their phone). ● In-person meeting scheduled with parent. ● Offense noted on Focus with cell phone violation action code chosen. ● Student assigned 1-3 days of ISS.

<p><u>5th Offense</u></p>	<ul style="list-style-type: none"> ● Phone will be kept in the assistant principal's office for the day, parent is contacted. ● Warning to parent that the creation of a cell phone plan may be created for the student. ● Parent/Guardian <u>MUST</u> pick up cell phone (no students will be allowed to retrieve their phone). ● Offense noted on Focus with cell phone violation action code chosen. ● 3 days of ISS assigned.
<p><u>6th Offense and beyond</u></p>	<ul style="list-style-type: none"> ● Violations of the cell phone policy beyond the fifth offense may result in the assignment of out-of-school suspension. ● Creation of a cellphone plan for student. ● Parent/Guardian <u>MUST</u> pick up cell phone (no students will be allowed to retrieve their phone).